



Volunteer Role Description – Classroom Helper

Key skills

- Enjoy helping students.
- Like assisting teachers.

Main duties

- Help the teacher.
- Make arts and crafts supplies, for example cut-outs or stencils, etc.
- Help children with drawing, reading, maths, etc.
- Tidy the classroom.
- Help settle young students.
- Help students get organised with assignments.
- Photocopying.
- Hand out supplies.
- Put up displays.
- Help the teacher run a science experiment or cooking lesson.

Aims of the role

To make sure:

- students feel like they receive enough help and attention
- the teacher feels supported.

Supervision and safety

You need to:

- always have a staff person present
- make sure everyone is safe.

What we expect from you

- Uphold our school values of Respect, Kindness and Honesty & Integrity at all times
- Treat everyone fairly and with respect.
- Be a good role model for the students.
- Show enthusiasm and enjoyment – have fun.
- Be reliable.
- Ask the teacher if you're not sure about anything.

Reporting and contact details

Volunteer reports to: Relevant Classroom Teacher

Volunteer Coordinator: Emily Roberts, Emily.roberts772@schools.sa.edu.au