

Parent Communication at Highgate School



As a school we have reviewed and rationalised our ways of communicating with families. This is in response to feedback about different platforms used across our classrooms.

Please note that if you are reporting absences, please either phone the office or use the Sentral Parent App.

Whole School Communication

School Website

This is a resource for all parents and contains information about policies and processes, as well as a calendar of upcoming events. This is under review in 2022

School Newsletter

This is sent out through Sentral once per term and includes updates, school news and highlights.

Highgate Happenings

This is sent out through Sentral each Friday and includes updates and school news.

Sentral Parent Portal

This is an app that is used to send out whole school or class notices/reminders. It also contains information about OSHC, Uniforms, Canteen and links to Qkr! for orders and payments.

This is used to publish Student Reports in terms 2 & 4. It is also used to book Parent/Teacher Interviews.

Classroom Communication

Term Overviews

All teachers send out a term overview at the beginning of each term.

Class Newsletters

An introductory letter is sent through Sentral at the beginning of the year, with updates through the year as required.

Email

All teachers will use email or Sentral messaging as necessary to communicate with parents about their child.

Online Learning Platforms

Google Classroom (Years 4-6)

Google classroom is used by students and teachers to support the learning program both at school and at home.

Seesaw (Years R-3)

This is a platform for staff to share relevant opportunities when the school is required to provide online learning for students at home due to Covid.

Please be aware that teachers will not post or communicate with parents outside of normal school hours on a working day, during weekends or periods of leave. Teachers may take 48 hours to read and respond to electronic communication. In these circumstances, please contact the school office as necessary.

Confidentiality

- All parents are asked to sign a consent for their child to use online learning platforms through the annual General Consent Form
- Risk assessments for Google Classroom and Seesaw are available on the Highgate School Website: <https://www.highgates.sa.edu.au/parents/internet-safety/>